**SCHOOL-BASED POLICY OF WILLIAMSBURG HIGH SCHOOL FOR ARCHITECTURE AND DESIGN FOR USE OF CELL PHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY**

Students are permitted to bring the following electronic items to school: 1) cell phones;
2) laptops, tablets, iPads and other similar computing devices; and 3) portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.

1. **The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the restrictions below**.
2. Cell phones and portable music and entertainment systems may not be turned on or used during the administration of any school quiz, test or examination.
3. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
4. Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during school fire drills or other emergency preparedness exercises.
5. Cell phones, computing devices, and portable music and entertainment systems may not be used in locker rooms or bathrooms.
6. **Cell phones may be used as set forth below.**

During the school day:

* Cell phones may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher.
* Cell phones may be used during the following non-instructional times of the school day: **scheduled lunch period** in the following designated areas: **cafeteria**
1. **Computing devices may be used as set forth below.**

During the school day:

* Computing systems may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher.

● Computing devices may be used during the following non-instructional times of the school day: **scheduled lunch period** in the following designated areas: **cafeteria**

1. **Portable music and entertainment systems may be used as set forth below.**

During the school day:

● Portable music devices and entertainment systems may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher.

* Portable music devices and entertainment systems may be used during
the following non-instructional times of the school day: **scheduled lunch period** in the following designated areas: **cafeteria**
1. **Discipline**

School-based policies must state that students who use cell phones, computing devices, and/or portable music and entertainment system in violation of any provision of the DOE’s Discipline Code, the school’s policy, Chancellor Regulation A-413, and/or the DOE’s Internet Acceptable Use and Safety Policy (“ISUSP”) will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code. Specifically, students may not use electronic devices to engage in prohibited behaviors, which include but are not limited to:

* making sexually suggestive comments, innuendos, propositions or similar remarks, or engaging in nonverbal or physical conduct of a sexual nature (**Discipline Code B34**);
* engaging in harassing, intimidating and/or bullying behavior, including using electronic communication to engage in such behavior (cyber-bullying) (**Discipline Code B39**)
* using slurs based upon actual or perceived race, ethnicity, color, national origin, citizenship/immigration status, weight, religion, gender, gender identity, gender expression, sexual orientation or disability (**Discipline Code B23**)
* posting, distributing, displaying or sharing literature or material containing a threat of violence, injury or harm, or depicting violent actions against or obscene, vulgar or lewd pictures of students or staff (**Discipline Code B35**); and
* making unauthorized photos and audio/video recordings of others (**Discipline Code B19**).
1. **Theft or Damage**

The school is not responsible or liable if a student’s device is lost, damaged, or stolen. It is the student’s responsibility to take proper care of his/her device. Devices may not be charged at school in order to prevent theft or damage.