

WHAT IS UPWARD BOUND?



Upward Bound is a year-round educational program that helps students make the successful transition from high school into college. Students in Upward Bound attend classes Pace University on select Saturdays during the school year. In the summer, the Upward Bound Summer Academy meets for six weeks. Students in Upward Bound take a variety of classes during the Saturday and Summer Academies. Classes include SAT Prep, all levels of math, English, US and global history, chemistry, biology, essay writing, literature, study skills, fitness, college prep, a college level class, and a variety of enrichment classes. In addition, we have college admission representatives and career speakers visit us throughout the Saturday and Summer academies.

Some of the Benefits of Joining Upward Bound:

- ❖ College counseling
- ❖ Monthly stipends
- ❖ SAT Prep classes
- ❖ Access to Pace's library, computer labs, and gym
- ❖ Regents review
- ❖ A close-knit community
- ❖ College credit classes
- ❖ Tutoring
- ❖ An opportunity to meet students from other schools

Eligibility Requirements

In order to be eligible for the Pace University Upward Bound program, applicants must:

- ❖ Be entering 9th, 10th or 11th grade in September 2014.
- ❖ Live or go to school in our target area of Brooklyn.
- ❖ Be qualified as a low income and/or first-generation college bound students (determined by tax records and sworn statements).
- ❖ Be a citizen of the United States or a documented resident.
- ❖ **Students of ALL GPA levels are encouraged to apply.**

If you would like to learn more about Upward Bound, please feel free to contact the Upward Bound program at 212-346-1106 or 212-346-1884, or email the Program Director at jefferen@pace.edu. We would be happy to answer any questions you might have.



UPWARD BOUND PROGRAM

Dear Student and Parent:

Thank you for your interest in Pace University's Upward Bound program. This program is designed for students who are serious about their academic development and who would like assistance in getting into college. If you are a motivated student, live or go to school in Brooklyn, in the 9th, 10th, or 11th grades, and a United States citizen or legal resident, we encourage you to apply to our program.

Please send your completed application to:

Jennifer Efferen
Pace University Upward Bound Program
Center for Urban Education
163 William St., 11th Floor
New York, NY 10038

Incomplete applications will not be considered. Please make sure all items on the checklist on the last page have been included. Applications must be received in our office by Friday, October 23rd, 2015.

Students starting now will be required to participate in both the Saturday and Summer Academies throughout their high school career. Please be advised that filling out an application does not guarantee you an interview, and an interview does not guarantee admission. This is a selective program and we have specific admission guidelines that we are required to follow. Regardless of acceptance, each applicant will be notified as to his/her admission status. If you have any questions, please feel free to call (212) 346-1106, or email jefferen@pace.edu.

Sincerely,

A handwritten signature in black ink that reads "Jennifer L. Efferen".

Jennifer L. Efferen
Program Director
Pace University Upward Bound



I. APPLICANT INFORMATION

(Please type or print clearly in ink)

(1) General Information of Student

Name _____
Street Address: _____ Apt # _____
City _____ State _____ Zip _____
Home Telephone Number (_____) _____
Student Cell Phone Number (_____) _____
Student E-mail Address _____
Date of Birth _____ Age _____ Gender _____

What is your Ethnic Background (for statistical purposes only):

() Native American () Hispanic/Latino () Asian () White () African American
() Other _____

What is the primary language spoken at home? _____

Are you a United States Citizen? Yes ___ No ___

If you are not a US citizen, do you have a green card? Yes ___ No ___

Please include a copy of your US birth certificate or green card and social security card.

Full name and address of your current high school:

Name of guidance counselor: _____

Guidance Counselor's telephone number _____

(2) Current Academic Information

Present grade level in school _____

Grade point average on transcript (9th grade applicants may leave this blank) _____

Grade point average on most recent report card _____

Please include a copy of the transcript and report card.

Do you have any specific educational needs or Individual Education Plans? If so, please describe: _____

(3) Eighth Grade Information

Please circle your 8th grade assessment test scores:

Reading/Language Arts	1	2	3	4
Math	1	2	3	4

What was your final grade point average for 8th grade? _____

Did you complete any of the following Math courses in 8th grade?

(Please check the ones you completed)

- Pre-Algebra
- Algebra
- Geometry

If you DID NOT complete any of the Math courses listed above, have you taken or are you taking any of them in the 9th grade?

(Please check the ones that you are taking or took in 9th grade)

- Pre-Algebra
- Algebra
- Geometry

(4) Extra-curricular Information

List all extra-curricular activities that you have participated in, including employment, sports teams, clubs, and religious activities:

Activity

Dates (from when to when)

List any honors and awards you have received:

Have you participated in any other pre-college program? () Yes () No

If yes, please list the names of the programs you have attended, along with the name of a contact person from that organization.

Organization

Contact Person

Are you related to an Upward Bound graduate? () Yes () No

If yes, please provide his or her name: _____

II. FAMILY INFORMATION

I live with:

Mother Father Step-mother Step-Father Guardian Other: _____

(Check all that apply)

1. Mother's Name: _____
2. Street Address: _____ Apt # _____
3. City _____ State _____ Zip _____
4. Home Telephone Number (____) _____
5. Cell Phone Number (____) _____
6. E-mail Address _____
7. Present Occupation _____
8. Employer: _____ Work Number: _____
9. Annual Income: \$ _____
10. Education Status: _____
11. Highest Level of Education completed? _____
12. Did you graduate from a 4 year college/university? ___ If yes, what institution? _____

1. Father's Name: _____
2. Street Address _____ Apt # _____
3. City _____ State _____ Zip _____
4. Home Telephone Number (____) _____
5. Cell Phone Number (____) _____
6. E-mail Address _____
7. Present Occupation _____
8. Employer: _____ Work Number: _____
9. Annual Income: \$ _____
10. Highest Level of Education completed? _____
13. Did you graduate from a 4 year college/university? ___ If yes, what institution? _____

If live with someone other than mother or father:

1. Legal Guardian's/Other's Name: _____
2. Street Address: _____ Apt # _____
3. City _____ State _____ Zip _____
4. Home Telephone Number (____) _____
5. Cell Phone Number (____) _____
6. E-mail Address _____
7. Present Occupation _____
8. Employer: _____ Work Number: _____
9. Annual Income: \$ _____
10. Highest Level of Education completed? _____
14. Did you graduate from a 4 year college/university? ___ If yes, what institution? _____

Check each box that applies to the student's family situation:

- () Parents married () Father remarried () Father deceased
() Parents divorced () Mother remarried () Mother deceased
() Parents separated () Live in Foster care () Single Parent Household

List each person who lives in your household, **including yourself**:

Name	Date of Birth	Relationship to You
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach a separate sheet if additional space is needed

Source(s) of family income:

Employment Public Assistance Other _____

Please check **household** salary range:

\$10,500-\$15,000 \$15,000-\$20,000 \$20,000-\$25,000 \$25,000-\$30,000
 \$30,000-\$40,000 \$40,000 - \$50,000 \$50,000 +

If applicant is in foster care:

Name of agency/address: _____

Name and contact info of Case Worker: _____

III- PERSONAL STATEMENT

As a member of the Upward Bound Program, we will challenge you to do things that you never thought were possible. We will ask you to stay motivated, even when you think you can't. The road to success is not easy, but we know that many of our students can rise to the challenge.

Please help us learn more about you. Please provide us with material to help us learn more about you, what makes you different from other applicants, and how you face a challenging situation. **Your statement does not have to be a written document.** You may choose to express yourself through poetry, video tapings/recordings of yourself, artwork, written statements, or any other format you would like.

**** We encourage you to put in your best effort with the personal statement. The admissions committee uses the personal statement as one of the tools to make recommendations for acceptance to the program.**

IV: FINANCIAL INFORMATION

Due to the fact that the Pace University Upward Bound Program receives funding from the U.S. Department of Education, it is required that the Program staff verifies student eligibility by obtaining income documentation. Therefore, please attach a copy of the parent's 2014 income tax form (1040 or 1040A) pages 1-2. All people living in the household should be accounted for in these forms. If the applicant is being claimed on the taxes of someone who is NOT living in the household, we need to see those tax forms as well. If parents who live together but file separately, we need to see the tax forms for BOTH parents. This documentation is extremely important in order for us to consider a student's admission into the program. All information is kept confidential. Thank you.

Parent/Guardian Certification

We agree that the all the information in this application is true, including financial/income information. It will be kept confidential, and is being given for the receipt of Federal Funds, and the United States Department of Education may verify it. We certify that the information contained in this application is complete and accurate to the best of our knowledge. We understand that upon admission into the program, my child will have to provide proof of citizenship or legal status before receiving any services from the Upward Bound Program. We also understand that any misrepresentation may be cause for denial of admission, or dismissal from the program once accepted.

Student Signature: _____ **Date:** _____

Mother/Guardian Signature: _____ **Date:** _____

Father/Guardian Signature: _____ **Date:** _____

V- SPONSOR RECOMMENDATION FORM
(for 10th and 11th grade applicants ONLY)

NOTE TO APPLICANT: This form is to be filled out by a high school staff member. The sponsor may be a teacher, a guidance counselor, or a member of your school's administration. This form must be enclosed with your application package in an individually sealed envelope.

NOTE TO SPONSOR: This 10th or 11th grade student is applying for admission to the Pace University Upward Bound program. A year-round program, Upward Bound meets for 6 weeks in the summer and every Saturday during the academic year. UB is an academic program that provides intense instruction in Regents review, SAT preparation and college counseling. Once admitted, students remain in the Upward Bound program until they graduate from high school and enroll in college. *This is a program for students who are highly motivated*, so please help us to determine whether he/she is a good candidate by being as honest as possible. The student does not have to have a high GPA to be a good candidate for the program. We attach great importance to your candid and thoughtful appraisal of the applicant's readiness to commit to this experience.

Student's Name: _____
Sponsor's Name: _____
Title: _____
Sponsor's Phone: (____) _____
Sponsor's E-mail: _____

Please check the appropriate boxes in the following table:

Criteria	Excellent	Good	Fair	Poor
Year-to-date homework completion				
Academics				
Motivation				
Ability to work with others				
Intellectual curiosity				
Classroom Behavior				
Character				

Please attach an additional sheet of paper and include comments that you feel are pertinent to our evaluation of this student's capabilities.

I recommend the applicant for admission to the program.
 Highly recommend **Recommend** **Do not recommend**

Sponsor's Signature: _____ **Date:** _____

V- SPONSOR RECOMMENDATION FORM
(for 9th grade applicants ONLY)

NOTE TO APPLICANT: This form is to be filled out by a high school staff member. The sponsor may be a teacher, a guidance counselor, or a member of your school's administration. This form must be enclosed with your application package in an individually sealed envelope.

NOTE TO SPONSOR: This 9th grade student is applying for admission to the Pace University Upward Bound program. A year-round program, Upward Bound meets for 6 weeks in the summer and every Saturday during the academic year. UB is an academic program that provides intense instruction in Regents review, SAT preparation and college counseling. Once admitted, students remain in the Upward Bound program until they graduate from high school and enroll in college. *This is a program for students who are highly motivated*, so please help us to determine whether he/she is a good candidate by being as honest as possible. The student does not have to have a high GPA to be a good candidate for the program. We understand that you are just getting to know the 9th grade students, but we ask that you fill this out with the information you have thus far to the best of your ability.

Student's Name: _____
 Sponsor's Name: _____
 Title: _____
 Sponsor's Phone: () _____
 Sponsor's E-mail: _____

Please check the appropriate boxes in the following table:

Criteria	Excellent	Good	Fair	Poor
Year-to-date homework completion				
Ability to work with others				
Intellectual curiosity				
Classroom Behavior				

Please attach an additional sheet of paper and include comments that you feel are pertinent to our evaluation of this student's capabilities.

I recommend the applicant for admission to the program.
 () Highly recommend () Recommend () Do not recommend

Sponsor's Signature: _____ Date: _____

Upward Bound Student Disciplinary Action Release Form

Student applicants and guardians: Please read and complete the top half of this form. Sign and submit this release form to your school's guidance or principal's office as early as possible. This completed form must be submitted to the Upward Bound program directly from the school. Please remember that disciplinary actions do not automatically prevent you from being eligible for the Upward Bound Program.

STUDENT & PARENT/GUARDIAN AUTHORIZATION:

We (student and parent/guardian) authorize school officials to release a list of the dates and the nature of any disciplinary actions (i.e. in-school suspensions, superintendent hearings, etc.) contained in the applicant's school files to the Pace University Upward Bound Program.

Student Name

School

Student Signature

Date

Parent/Guardian Signature

Date

Dear School Administrator:

The above student is applying to the Pace University Upward Program, and as part of the applicant assessment process, we take into consideration any disciplinary actions taken against the student. Please complete this form by attaching the report or listing the dates and nature of disciplinary actions taken. Admission into the program cannot be considered until the program receives this completed document. **If the student has received no disciplinary actions, please check "None to Report" and sign below.** Thank you for your assistance and please submit this form to the Upward Bound Office. This form must be received by **October 23rd, 2015.**

Pace University Upward Bound Program
Center for Urban Education
163 William St., 11th Floor
New York, NY 10038

NO DISCIPLINARY ACTION

Actions:

Date	Incident	Nature of Action

_____ Please check here if a school disciplinary report is attached.

Administrator Name

Title

Administrator Signature

Date

VI. CHECKLIST

Completed applications must be received by October 23rd, 2015. Application to the Pace University Upward Bound program *does not* guarantee an interview or admission to the program. A completed application is required before it is forwarded to the Admissions Committee, and it includes the following:

- Section I: Student Information
- Section II: Family Information
- Section III: Personal Statement
- Section IV: Financial Information (pages 1-2 of 1040s, or budget letter) and Signatures
- Section V: Sponsor Recommendation Form
- Copy of United States Birth Certificate (if born in the United States) or Green Card (if born outside the U.S)
- Copy of Social Security Card
- Copy of school transcript
- Most recent report card
- Please make sure you submit the Disciplinary Action Release Form to your school.

PLEASE MAKE SURE YOU HAVE SUBMITTED ALL THE SECTIONS AND FORMS LISTED ABOVE.

Hand in your application and accompanying materials by October 23rd, 2015 to:

Jennifer Efferen
Pace University Upward Bound Program
Center for Urban Education
163 William St., 11th Floor
New York, NY 10038

