October 5, 2016

Dear Parents and Seniors:

My name is Ms. Nelson and I am the Coordinator for Student Activities (COSA) at Williamsburg High School for Architecture and Design.

This letter is to inform you that the **‘Senior Dues’** for the class of 2017 will be **$175.00 per Senior**. Only cash and money order is accepted, no personal checks. Enclosed is a list of **what the Senior Dues cover and the deadlines for the payment of the dues**. The **Senior Contract** is also enclosed, we ask that you and your child sign, date and return it to Ms. Cahill or myself in room 230A as soon as possible. If a Senior does not have a signed contract on file they will not be able to participate in any senior activities.

Each year the seniors go on two **senior trips**. One weekend trip from Friday to Sunday and the other, a one day trip where students leave early in the morning and return later the same night (all trips leaves from and return students back to school at the end of the trip). The places and dates for upcoming trips will be announced later.

This year’s **Prom will be held on Thursday June 8th, 2017.** Students will leave from Pier 23 in

Chelsea Piers at 6:30pm and the cruise returns at 9:30pm. The address is 23rd St. and Hudson River

Park.

**Graduation** will be held on **Wednesday June 28th, 2017 from 4:00 pm – 5:30 pm** .)**at Cooper**

**Union’s Great Hall**. The address is 7 E 7th St, New York, NY 10003. (This date is subject to change).

If there is any questions please feel free to call me at 718-388-1260 ext. 2320 or email me at

Nelson@whsad.org. Updated information is always available on the website whsad.org under **Student**

**Activities.**

With your cooperation this will be a great year for the seniors and I look forward to working with you.

Sincerely

K. Nelson, COSA